

SHELBY COUNTY GOVERNMENT
 160 N. Main Street, Suite 900, Purchasing
 MEMPHIS, TENNESSEE 38103
 (901) 222-2250

| |
|-------------------------------|
| Purchase Order No. P036984 |
|-------------------------------|

| |
|------------------------|
| Issue Date 07/14/20 |
|------------------------|

Purchase Order

| Vendor No. | Delivery Required | Terms | Ship Via | F.O.B | Requisition No. |
|------------|-------------------|-------|----------|-------|-----------------|
| A1318 | 12/31/20 | N30 | | DEST | R080028 |

Issued **DOUGLAS B. HALL & ASSOCIATES, INC.**
 To 9160 HIGHWAY 64, SUITE 12-107
 LAKELAND, TN 38002

Ship **SHELBY COUNTY DIVISION OF PLANNING**
 To **DEVELOPMENT**
 125 N. MAIN, RM 468
 MEMPHIS, TN 38103

EOC #: EOC-S-0221-28581
 Buyer: SONJA WORTHY

IF MATERIAL SAFETY DATA SHEETS ARE
 REQUIRED ON PRODUCT(S) THAT YOU WILL BE
 PROVIDING. PLEASE SUBMIT SAME WITH
 PRODUCT(S) DELIVERED.

| Item | Quantity | U/M | Description | Unit Price | Extended Price |
|--------------------------------|----------|-----|---|-------------|-----------------|
| 1 | | | ENCUMBRANCE OF FUNDS FOR APPRAISAL SERVICES, BID #3 FOR THE HUD RESILIENCY GRANT PROJECT - BIG CREEK WETLAND & RECREATION AREA *BEST OF THREE (3) QUOTES* *RESOLUTION ATTACHED* COMMODITY: 946/15 ACCOUNT DISTRIBUTION: 297-271271-7012 | 18000.00000 | 18000.00 |
| Total of Purchase Order | | | | | 18000.00 |

I hereby certify that the goods/services on attached
 invoice(s) have been received and that payment is
 in order. This a Partial payment Final
 payment on this P.O. Payment Amount approved:
 \$ _____
 Signature _____ Date _____

ORDER SUBJECT TO TERMS AND CONDITIONS ON REVERSE SIDE
 BILLING INSTRUCTIONS: SHOW PURCHASE ORDER NUMBER
 ON ALL INVOICES. NOTE: PAYMENTS MAY BE DELAYED UNLESS
 BILLING INSTRUCTIONS ARE FOLLOWED EXACTLY.

SEND ORIGINAL INVOICE TO:
 SHELBY COUNTY DIVISION OF PLANNING
 DEVELOPMENT
 125 N. MAIN, RM 468
 MEMPHIS, TN 38103
 901-576-7197

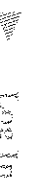
Christin L. Webb
 APPROVED: ADMINISTRATOR OF PURCHASING

07/14/20
 Date

Christin L. Webb
 Authorized Signature



A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov.



Login.gov FAQs

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 07/18/2020 from 8:00 AM to 10:00 PM

ALERT: CAGE is experiencing intermittent service interruptions. SAM registrants may encounter an error validating a CAGE Code. If this happens, please try again later.

Entity Dashboard

| | |
|-------------------------------------|----------------------------|
| HALL DOUGLAS B & ASSOCIATES INC | 260 JULIE COVE |
| DUNS: 006810779 | CAGE Code: 32FN4 |
| Status: Active | ARLINGTON, TN, 38002-4766, |
| Expiration Date: 06/24/2021 | UNITED STATES |
| Purpose of Registration: All Awards | |

- ▶ [Entity Overview](#)
- ▶ [Entity Registration](#)
- ▶ [Core Data](#)
- ▶ [Assertions](#)
- ▶ [Reps & Certs](#)
- ▶ [POCs](#)
- ▶ [Exclusions](#)
- ▶ [Active Exclusions](#)
- ▶ [Inactive Exclusions](#)
- ▶ [Excluded Family Members](#)

Entity Overview

Entity Registration Summary

Name: HALL DOUGLAS B & ASSOCIATES INC
Business Type: Business or Organization
Last Updated By: Douglas Hall
Registration Status: Active
Activation Date: 06/26/2020
Expiration Date: 06/24/2021

Exclusion Summary

Active Exclusion Records? No

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IBAF-1-00200626-1452

1/1/19

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Entity Dashboard

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HALL DOUGLAS B & ASSOCIATES INC
DUNS: 006810779 CAGE Code: 32FN4
Status: Active
Expiration Date: 06/24/2021
Purpose of Registration: All Awards

290 JULIE COVE
ARLINGTON, TN, 38002-4766,
UNITED STATES

- ▶ [Core Data](#)

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Exclusion Summary

Active Exclusion Records? No



SCRBE Department
6249 Haley Road Office: 222-7715
Memphis, TN 38134 Cell: 508-4038

Shelby County
Tennessee

Lee Harris, Mayor

Memo

To: Darren Sanders
County Engineer

From: Bill Goss *B.G.*
Right of Way Manager
SCRBE Department

Date: March 04, 2020

File No.: AM2017-002A

Re: Appraisal Bids for Bid No. 3 – Appraiser Selection Recommendation
Project Name: HUD Resiliency Grant Project-Big Creek Wetland & Recreation Area
Project Activity # 4-NDR-01 Phase Nos. 01, 02 & 03 – from U.S. Hwy. 51 N. to Sledge Rd.

In response to our 02/13/20 - 02/16/20 advertisements run in the Tri-State Defender, Memphis Flyer, Daily News and LaPrensa Latina requesting the submittal of bids to provide a Formal Summary Appraisal, on an "as-needed basis within the next six months" for each of the following parcels of land (i.e. each entire property to be acquired on Phase No. 03, Tract Nos. 07, 08, 09, 10, 15, 16 & 17 [Maximum assignment of 7 tracts], please find below a table listing all of the Appraisers who submitted a bid and their respective bids (See attached advertisement for request of bids).

| APPRAISERS | APPRAISAL BIDS RECEIVED |
|------------------------------|-------------------------|
| Wade & Associates | \$ 42,000.00 |
| Douglas B. Hall & Associates | \$ 18,000.00 |
| Bouldin & Associates | \$ 20,700.00 |

The above bids were submitted based upon the terms of our 02/13/20 - 02/16/20 advertisements, which require the provider's ability/commitment to complete and deliver all requested Formal Summary Appraisals to the County within forty-five (45) calendar days from the receipt of the County's Notice to Proceed with each of said Appraisals. Based upon the bids received, it is my recommendation that Douglas B. Hall & Associates should be selected & commissioned to do the required Appraisals.

Let me know if you develop questions or need additional information. Upon your approval of this recommendation, please direct Jason Morris to proceed with a request for issuance of a Purchase Order to commission this appraisal work as provided for in our funding Resolution approved on 12/09/19 under Item No. 5 (See attached copy of approved Resolution).

NOTICE TO BIDDER(S)

Bids will be received by the Shelby County Government through the Shelby County Roads, Bridges, and Engineering Department, 6449 Haley Road, Memphis, TN 38134 until February 13, 2020 at 4:00 p.m. as shown below:

Shelby County is soliciting three (3) separate Bids to provide a Formal Summary Appraisal, on an "as-needed basis within the next six months" for each of the affected parcels of land as part of the HUD National Resiliency Grant – Big Creek Wetland & Recreation Area Project, Activity # 4-NDR-01; Phase Nos. 01, 02 & 03 - from U.S. Highway 51 North to Sledge Rd. These three Bids must be based upon the provider's ability/commitment to complete and deliver all requested Formal Summary Appraisals to the County within forty-five (45) calendar days from the receipt of the County's Notice to Proceed with each of said Appraisals.

Bid No. 1. A Formal Summary Appraisal of each entire property to be acquired on Phase No. 01, Tract Nos. 25 & 30; Phase No. 02, Tract Nos. 01, 02, 03, 04, 05, 06, 07 & 08 [Maximum assignment of 10 tracts] of the above referenced Big Creek Project, including a narrative report provided for each, in duplicate, conforming to the following – Title III of the Uniform Relocation Assistance and Real Estate Property Acquisition Policies Act of 1970, as amended to-date (Uniform Act); and Uniform Standards of Professional Appraisal Practice (USPAP) Appraisal Guidelines.

Bid No. 2. A Formal Summary Appraisal of each entire property to be acquired on Phase No. 02, Tract Nos. 10, 11, 12 & 13; Phase No. 03, Tract Nos. 01, 03, 04, & 06 [Maximum assignment of 8 tracts] of the above referenced Big Creek Project, including a narrative report provided for each, in duplicate, conforming to the following – Title III of the Uniform Relocation Assistance and Real Estate Property Acquisition Policies Act of 1970, as amended to-date (Uniform Act); and Uniform Standards of Professional Appraisal Practice (USPAP) Appraisal Guidelines.

Bid No. 3. A Formal Summary Appraisal of each entire property to be acquired on Phase No. 03, Tract Nos. 07, 08, 09, 10, 15, 16 & 17 [Maximum assignment of 7 tracts] of the above referenced Big Creek Project, including a narrative report provided for each, in duplicate, conforming to the following – Title III of the Uniform Relocation Assistance and Real Estate Property Acquisition Policies Act of 1970, as amended to-date (Uniform Act); and Uniform Standards of Professional Appraisal Practice (USPAP) Appraisal Guidelines.

In order to be considered for the above described Appraisal assignments, your Bids must be submitted via email to William.Goss@shelbycountyttn.gov and must be received by Thursday February 13, 2020 at 4:00 p.m. Your bid response must include your company name and contact information, a specific fixed bid price for each of the Appraisals under this invitation, your Shelby County E.O.C Number, and your current vendor number.

Detailed specifications may be obtained from the Shelby County Roads, Bridges, and Engineering Department, by contacting William Goss, 6449 Haley Road, Memphis, TN 38134, (901) 222-7715, TTY Number (901) 222-2301 or for information in Spanish 901-222-4289 beginning February ??, 2020.

As a condition precedent to bidding, each bidder must apply and qualify for a Vendor Number and Equal Opportunity Compliance Eligibility Number prior to the submitting your response.

The successful bidder for these assignments will be required to provide a Certificate of Insurance to include: (1) General Liability Insurance (\$1 million per occurrence/\$2 million general aggregate) and Business Auto Liability(\$1 million per occurrence) for owned/leased, non-owned and hired, (2) provision for thirty (30) days written notice to Shelby County Government of cancellation of coverage, as well as, ten (10) days written notice applicable to non-payment of premiums, and (3) Shelby County Government, its elected officials, appointees, employees and members of boards, agencies, and commissions must be named as additional insured prior to award of a contract.

NOTE: The Selected contractor will also be required to provide proof of registration within the Federal SAM system to ensure that they do not appear on the debarred/suspended registry prior to issuance of a contract.

Shelby County is an equal opportunity affirmative action employer, drug-free with policies of non-discrimination on the basis of race, sex, religion, color, national or ethnic origin, age, disability or military service. The Shelby County Roads, Bridges, and Engineering Department encourages participation from WBE, MBE, LOSB, and Section 3 firms and vendors under this CDBG-NDR response.

The Shelby County Government reserves the right to reject any or all bids and to waive any informalities therein.

**William Goss, Right of Way Manager
Shelby County Roads, Bridges, and Engineering Department**

VENDEDORAS AUTOMOTRICES
ROBERTO OLIVERA, 1100 N. 12th St., #101, Miami, FL 33132. Tel: 305-555-1234. Email: roberto@olivera.com

TOWNPLACE
— SURETY —
— 1-800-456-7890 —
We are looking for a surety bond agent to cover our operations in the state of Florida. The ideal candidate will have a minimum of 5 years of experience in the surety industry and a strong understanding of the Florida market. If you are interested, please send your resume to: hr@townplace.com

QUESTIONS?
Call us at 305-555-1234 or visit our website at www.ourcompany.com

LA PRENSA LATINA
Calle 125 No. 1111, Miami, FL 33132. Tel: 305-555-1234. Fax: 305-555-5678. Email: info@laprensa.com

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AVISO A LOS LICITADORES

Las licitaciones serán recibidas por el Gobierno del Condado de Shelby a través del Departamento de Carreteras, Puentes e Ingeniería del Condado de Shelby (Shelby County Roads, Bridges, and Engineering Department), en el 6443 Halsey Road, Memphis, TN 38134 hasta el 27 de febrero del 2020, a las 3:00 p.m. como se muestra a continuación:

El Condado de Shelby está solicitando tres (3) Licitaciones por separado para proporcionar un Análisis Somero Formal, según sea necesario dentro de los próximos seis meses para cada uno de las parcelas de tierra mencionadas como parte de la Subvención de Resiliencia Nacional del Departamento de Vivienda y Desarrollo Urbano de EE.UU. (U.S. Department of Housing and Urban Development (HUD), por sus siglas en inglés) - Proyecto de Humedales y Área de Restauración en Big Creek (Big Creek Wetland & Recreation Area Project), Actividad # 4 MDR-01; Fases N.º 01, 02 y 03; desde la autopista U.S. 51 Norte hasta Sludge Rd. Estas tres licitaciones deben ser basadas en la capacidad el comprador de completar y entregar todos los Análisis Someros Formales solicitados al Condado dentro de los cuarenta y cinco (45) días calendario posteriores a la recepción del Aviso del Condado para proceder con cada uno de dichos Análisis.

Licitación N.º 1. Un Análisis Somero Formal completo de cada propiedad que debe ser adquirido en la Fase N.º 1, Secciones N.º 25 y 30, Fase N.º 2, Secciones N.º 01, 02, 03, 04, 05, 06, 07 y 08 [Asignación máxima de 10 secciones] del Proyecto Big Creek, mencionado anteriormente, incluyendo un informe narrativo proporcionado para cada fase, con un duplicado, conforme a lo siguiente: Título E de la Ley de Política Uniforme de Asistencia para la Rehabilitación y Adquisición de Bienes Raíces de 1970 (Title E of the Uniform Relocation Assistance and Real Estate Property Acquisition Policies Act of 1970), según la enmienda actual (Key Uniforms/Uniform Act, en inglés); y los Estándares Uniformes de Prácticas de Análisis Profesional (Uniform Standards of Professional Appraisal Practice/USPAP) más los Planos de Evaluación.

Licitación N.º 2. Un Análisis Somero Formal completo de cada propiedad que debe ser adquirido en la Fase N.º 2, Secciones N.º 10, 11, 12 y 13, Fase N.º 3, Secciones N.º 01, 03, 04 y 06 [Asignación máxima de 8 secciones] del Proyecto Big Creek, mencionado anteriormente, incluyendo un informe narrativo proporcionado para cada fase, con un duplicado, conforme a lo siguiente: Título E de la Ley de Política Uniforme de Asistencia para la Rehabilitación y Adquisición de Bienes Raíces de 1970 (Title E of the Uniform Relocation Assistance and Real Estate Property Acquisition Policies Act of 1970), según la enmienda actual (Key Uniforms/Uniform Act, en inglés); y los Estándares Uniformes de Prácticas de Análisis Profesional (Uniform Standards of Professional Appraisal Practice/USPAP) más los Planos de Evaluación.

Licitación N.º 3. Un Análisis Somero Formal completo de cada propiedad que debe ser adquirido en la Fase N.º 3, Secciones N.º 07, 08, 09, 10, 15, 16 y 17 [Asignación máxima de 7 secciones] del Proyecto Big Creek, mencionado anteriormente, incluyendo un informe narrativo proporcionado para cada fase, con un duplicado, conforme a lo siguiente: Título E de la Ley de Política Uniforme de Asistencia para la Rehabilitación y Adquisición de Bienes Raíces de 1970 (Title E of the Uniform Relocation Assistance and Real Estate Property Acquisition Policies Act of 1970), según la enmienda actual (Key Uniforms/Uniform Act, en inglés); y los Estándares Uniformes de Prácticas de Análisis Profesional (Uniform Standards of Professional Appraisal Practice/USPAP) más los Planos de Evaluación.

Para ser considerado para las asignaciones de Análisis descritos anteriormente, los licitadores deben ser estudiados por correo electrónico a William.Goss@shelbycountytg.com y deben ser recibidos antes del Jueves, 27 de febrero del 2020, a las 3:00 p.m. Su respuesta a la licitación debe incluir el nombre y la información de contacto de su compañía, un precio fijo específico para cada uno de los estudios bajo esta licitación, su número E.O.T. del Condado de Shelby y su número de proveedor actual.

Las especificaciones detalladas pueden ser obtenidas en el Departamento de Carreteras, Puentes e Ingeniería del Condado de Shelby, contactando a William Goss, en el 6443 Halsey Road, Memphis, TN 38134, (901) 222-7715, Número TTY (901) 222-7201. Para obtener información en español, llame al 901-222-4789.

Como condición previa a la licitación, cada licitador debe presentar una solicitud y certificar para un Número de Proveedor y un Número de Elegibilidad de Compromiso de Igualdad de Oportunidades antes de enviar su respuesta.

El licitador ganador de estas asignaciones deberá proporcionar un Certificado de Seguro que incluya: (1) Seguro de Responsabilidad Civil General (\$1 millón por incidente/total de \$2 millones) y Responsabilidad Civil Comercial (\$1 millón por incidente) por propietario/tenedor, no propietario y constructor; (2) Una provisión por treinta (30) días de una notificación por escrito al Gobierno del Condado de Shelby de la cancelación de la cobertura, así como, diez (10) días de notificación por escrito aplicable a la falta de pago de las primas; (3) El Gobierno del Condado de Shelby, sus funcionarios electos, personal designados, empleados y miembros de juntas, agencias y comisiones deban ser nombrados como asegurados adicionales antes de la adjudicación de un contrato.

NOTA: El contratista seleccionado también proporcionará un cumplimiento de registro completo dentro del sistema SAM Federal para garantizar que no aparece en el registro inhabilitado/suspendido antes de la emisión de un contrato y también debe presentar los informes de la Sección 3 requeridos por el Departamento de Vivienda y Desarrollo de EE.UU. Durante el transcurso del contrato.

El Condado de Shelby es un empleador de acción afirmativa con igualdad de oportunidades. Libre de drogas y con políticas de cero discriminación en base a raza, sexo, religión, edad, origen nacional o étnico, edad, discapacidad o servicio militar. El Departamento de Carreteras, Puentes e Ingeniería del Condado de Shelby fomenta la participación de las firmas y proveedores de MBE, MBE, LDBE y Sección 3 bajo esta respuesta CDBE-MBE.

El Gobierno del Condado de Shelby se reserva el derecho de rechazar cualquier o todas las licitaciones y de renunciar a cualquier informalidad existente.

William Goss, Gerente de Derecho de Via (Right of Way Manager)
Departamento de Carreteras, Puentes e Ingeniería del Condado de Shelby
(Shelby County Roads, Bridges, and Engineering Department)

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Bid No. 2. A Formal Summary Appraisal of each entire property to be acquired on Phase No. 02, Tract Nos. 10, 11, 12 & 13; Phase No. 03, Tract Nos. 01, 03, 04, 05, 06 & 07 [Maximum assignment of 8 tracts] of the above referenced Big Creek Project, including a narrative report provided for each, in duplicate, conforming to the following - Title III of the Uniform Relocation Assistance and Real Estate Property Acquisition Policies Act of 1970, as amended to-date (Uniform Act); and Uniform Standards of Professional Appraisal Practice (USPAP) Appraisal Guidelines.

Bid No. 3. A Formal Summary Appraisal of each entire property to be acquired on Phase No. 03, Tract Nos. 07, 08, 09, 10, 15, 16 & 17 [Maximum assignment of 7 tracts] of the above referenced Big Creek Project, including a narrative report provided for each, in duplicate, conforming to the following - Title III of the Uniform Relocation Assistance and Real Estate Property Acquisition Policies Act of 1970, as amended to-date (Uniform Act); and Uniform Standards of Professional Appraisal Practice (USPAP) Appraisal Guidelines.

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William.Goss@shelbycountytg.gov and must be received by Thursday February 27, 2020 at 3:00 p.m. Your bid response must include your company name and contact information, a specific fixed bid price for each of the Appraisals under this invitation, your Shelby County E.O.C Number, and your current vendor number.

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As a condition precedent to bidding, each bidder must apply and qualify for a Vendor Number and Equal Opportunity Compliance Eligibility Number prior to the submitting your response.

The successful bidder for these assignments will be required to provide a Certificate of Insurance to include: (1) General Liability Insurance (\$1 million per occurrence/\$2 million general aggregate) and Business Auto Liability (\$1 million per occurrence) for owned, leased, non-owned and hired; (2) provision for thirty (30) days written notice to Shelby County Government of cancellation of coverage, as well as ten (10) days written notice applicable to non-payment of premiums; and (3) Shelby County Government, its elected officials, appointees, employees and members of its board, committee and consultants shall be named as additional insureds under the policy.

Interested bidders should contact William Goss, Director of the Roads, Bridges, and Engineering Department, at 6449 Hixley Road, Memphis, TN 38134, (901) 222-7715, TTY Number (901) 222-2301 or email William.Goss@shelbycountytg.gov for more information. The successful bidder shall be required to submit a Section 2 Report during the procurement process.

Shelby County is an equal opportunity affirmative action employer, drug-free with policies of non-discrimination on the basis of race, sex, religion, color, national or ethnic origin, age, disability or military service. The Shelby County Roads, Bridges, and Engineering Department encourages participation from WBE, MBE, LDB, and Section 3 firms and vendors under this CDBG-NDR response.

The Shelby County Government reserves the right to reject any or all bids and to waive any informality therein.

William Goss, Right of Way Manager
Shelby County Roads, Bridges, and Engineering Department

APR 28 2020 10:00 AM

